



- Call insurance provider*
- Board-up and secure the property to prevent further damage*
- Contact and inform all residents of the property (commercial properties)*
- Give residents a 10 day notice to remove personal property (commercial properties)*
- Schedule your free in-house inspection with Accent Property Restoration*
- Determine a safe place to stay for the night until you work it out with your insurance provider. Resources like the American Red Cross and Salvation Army offer assistance if needed*
- Contact landlord or mortgage company*
- If you are able to safely re-enter the property, and have permission from the Fire Department to do so, remove dangerous and valuable items such as guns and jewelry and document these items with pictures or video*
- Fill out a fire report with the Fire Department*
- Obtain a copy of the fire report from the responding Fire Department*
- Review your insurance policy — Accent can assist with this process if needed*
- Save all receipts and keep a detailed record of all purchases and lodging as your insurance may cover living and other daily expenses*
- Contact your credit card company and/or bank to replace any credit or debit cards lost in the fire*
- Once possible, begin replacing important documents and records such as your driver's license, passports, social security cards, etc.*